

ODL Annual Report - Fiscal Year: 2007

Finalized Approved

Library: **NICOMA PARK LIBRARY**

Library Data and Demographics

Section Finalized

Estimated Data?

Name:	NICOMA PARK LIBRARY		
County:	OKLAHOMA	Type:	BR
Mail Address:	BOX 756		
Street Address:	2240 OVERHOLSER		
City:	NICOMA PARK	Zip:	73066-0250 (Street) (Mail)
Phone:	405-769-9452	Fax:	405-769-4020
Toll Free - 800#:			
Director's Email:	nicomapark@metrolibrary.org		
Library's Web Page:	www.metrolibrary.org		

Population:	Adult	Juvenile	Total
City:	999	343	1,342
County:	514,361	176,905	691,266

County Service Area:	718	Square Miles	Do you serve all in county w/o charge?	<input type="text" value="YES"/>
			If NO, Describe:	<input type="text"/>

Director/Librarian:	Mary Mahan Ext. Specialist
Person Completing:	Stuart Williamson, Researcher

Number Of Branches: BookMobiles: Other Outlets:

Note:

Total Staff FTE	<input type="text" value="0.75"/>	MLS FTE	<input type="text" value="0"/>	Librarian FTE:	<input type="text" value="0.75"/>	Other FTE:	<input type="text" value="0"/>
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Library Data and Demographics(2)

Square Footage For Library:

Do you have meeting rooms?

Housed in a building owned or maintained by local government or the system?:

Has any building in the library or system been renovated, expanded, or new construction completed within the period covered by this report?

Total amount spent of building maintenance and/or rent:

Building maintenance and/or rent paid by:

-- Specify if OTHER:

US/State Districts/Representatives

U.S. Congressional District:

Oklahoma House District:

Oklahoma Senate District:

Holdings Section FinalizedEstimated Data?

Printed Materials	Physical Units	Titles	Added	Discarded
Bound (Books/Serials/Etc.)				
Adult:	4,965	4,667	1,639	1,986
Juvenile:	3,331	3,098	572	1,506
Total Bound:	8,296	7,765	2,211	3,492
Unbound				
Current Serial Subscriptions (Non Electronic)	27.00	27.00	0.00	0.00
Total Printed Materials:	8,323.00	7,792	2,211	3,492
Electronic Materials				
	Physical Units	Titles	Added	Discarded
Audio Materials:	467.00	467.00	105.00	167.00
Video Materials:	132.00	132.00	45.00	16.00
E-Books:	0.00	0.00	0.00	0.00
E-Serials:	0.00	0.00	0.00	0.00
Licensed Databases:	59.00	59.00	23.00	23.00
Total Electronic Materials:	59.00	59	23	23

Database Detail:

- Paid by your Library	59
- by other coop	0
- by State Library	23

Library Hours

Section Finalized

	Main/HQ	
Hours open per week:	37.50	Total Annual Hours: 1,950.00
Hours after 5pm M-F:	1.50	
Hours Sat, Sun:	7.50	
Days Closed for Holidays:	4.00	

Regular Hours

	Period 1		Period 2		Period 3	
Sun	<input type="text"/>					
Mon:	<input type="text"/>					
Tues:	9:30am	12:30pm	1:00pm	5:30pm	<input type="text"/>	<input type="text"/>
Wed:	9:30am	12:30pm	1:00pm	5:30pm	<input type="text"/>	<input type="text"/>
Thurs:	9:30am	12:30pm	1:00pm	5:30pm	<input type="text"/>	<input type="text"/>
Fri:	9:00am	12:30pm	1:00pm	5:00pm	<input type="text"/>	<input type="text"/>
Sat:	9:00am	12:30pm	1:00pm	5:00pm	<input type="text"/>	<input type="text"/>

Total Regular Hours Per Week 37.50

Summer Hours

	Period 1		Period 2		Period 3	
Sun	<input type="text"/>					
Mon:	<input type="text"/>					
Tues:	<input type="text"/>					
Wed:	<input type="text"/>					
Thurs:	<input type="text"/>					
Fri:	<input type="text"/>					
Sat:	<input type="text"/>					

Total Summer Hours Per Week 0.00

Reference/Circulation

Section Finalized Estimated Data? NO

Annual Circulation Transactions

Adult	Juvenile:	Total:
<input type="text" value="20,874"/>	<input type="text" value="4,631"/>	<input type="text" value="25,505"/>

Annual Circulation Transactions Per Capita:

Borrowers

Section Finalized Estimated Data? NO

Number Of Registered Borrowers

Adult:	Juvenile:	Total:
<input type="text" value="385"/>	<input type="text" value="365"/>	<input type="text" value="750"/>

Number of Family Cards:

Re-Register? YES

If no to re-register, describe how borrowing records are kept up to date

Programs/InterLibrary

Section Finalized Estimated Data? NO

Programs	Number	Attendance
Summer 6/06 - 8/06 Note: Last Years Program	10	387
Other programs for children 7/06 - 6/07	2	207
Programs given for adults 7/06 - 6/07	10	39
Summer Teens 6/06 - 8/06 Note: Last Years Program	1	34
Programs given for teens 7/06 - 6/07	1	25
Total Programs:	24	692
Program Attendance Per Capita:		0.52

Continuing Education/Internet Use

Section Finalized Estimated Data? NO

Continuing Education

# of Staff	# of Board	Total CEs
<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="1"/>

Electronic Service and Internet Use

Does your library provide electronic services?
(eg. bibliographic and full-text databases, multimedia, EBSCO)

Does your library have internet access?

Number of users annually

Number of Headquarter/Main Internet Stations?
Public Staff: Shared Total

Internet access is via:

Internet have WIFI?:

Type of connection:

Does your library use an internet filter

- If yes, which filter:

Does your have a web page?

- Update When?

- Which Software?

- Hosted Where?

Salaries and Benefits

Section Finalized Estimated Data?

Salaries

Beginning Librarian's Annual Salary:	<input type="text" value="\$27,206"/>
Director's Current Annual Salary:	<input type="text" value="\$16,276"/>
Director's Hours Per Week:	<input type="text" value="20"/>
Salary @ On 5.15 per hour:	<input type="text" value="\$5,356"/>

Other Salaries

(Annual)

Assistant or Deputy Director (Avg)	<input type="text" value="\$0"/>	Department Head	<input type="text" value="\$0"/>
Information Technology Director:	<input type="text" value="\$0"/>	Selector:	<input type="text" value="\$0"/>

Board/Staff Data

Section Finalized

Months The Board Meets

Jan
 Feb
 Mar
 Apr
 May
 Jun
 Jul
 Aug
 Sep
 Oct
 Nov
 Dec

Board meeting time:
 In which week?
 Day of week:
 MeetFrequency

Number of Board Members:
 Number of Staff Members:

Equipment

Section Finalized

Photocopier?

Automated Circulation System?

Microfilm/Fiche Reader/Printer?

Which automation system?

Microcomputers?

Windows Based?

Number of microcomputers:

Public:

Automated Public Access Catalog?

Staff:

Number of OPACs only:

Shared:

Policies and Catalog

Section Finalized

Policies

Friends of Library Group?

Local Literacy Program?

Friends Contact Name and Address

Literacy Contact Name _Phone

Written statement of purpose?

Year last reviewed